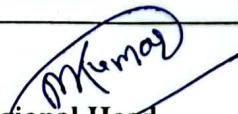


NOTICE INVITING TENDER FOR EMPANELMENT OF ELECTRICAL AUDITOR

Sealed Tenders are invited by Central Bank of India, Regional Office Barpeta Road ,for carrying out Electrical audit of their Branches & offices under Regional Office Barpeta Road in Two Bid System(Technical bid & Commercial Bid) meeting the Under-noted eligibility criteria for carrying out the work specified in the tender document In accordance with the Bank's general conditions of contract, special terms & conditions of Contract & Particular terms & conditions of Contract, Standard specifications, extent of work, Special instructions to bidders as appended on subsequent pages & Annexures.

Central Bank of India, Regional Office Barpeta Road invites applications from reputed firms, satisfying the eligibility norms stipulated herein this tender document, for carrying out the electrical audit work at all the Branch offices/Regional Office Barpeta Road.

Description of Work	Carrying out Electrical Audit work at various offices
Place of work	Ambari, Amingaon, Aulachowka, Azara, Baharghat, Balipara, Bangaon, Agia, Barpeta Road, Barpeta Town, Belsor, Bijni Town, Bijoynagar, Biswanath Chariali, Boko, Bongaigaon, Dumnichowki, Dhamdhama, Dhekiajuli, Dhubri, Dimakuchi, Dolibari, Dudhnoi, Ghograpar, Goalpara, Gossaigaon, Hajo, Kajalgaon, Karchantala, Khetri, Kokrajhar, Krishnai, Lakhipur, Lamabari, Lokra, Maharipara, Malibari Bazar, Mangaldoi, Manikpur, Mirza, Mukalmua, Mushalpur, Nagarbera, Nalbari, Nathkuchi, Patiladaha, Rangia, Rongsai Bazar, Dhupdhara, Sipajhar, Sirajuli, Sorbhog, Sualkuchi, Tangla, Tezpur, Udalguri
Cost of work	To be quoted as per the Commercial bid format
Earnest Money Deposit	Payment of Rs.1500/- to be made in the form of Demand Draft payable in the name of "Central Bank of India, Regional Office Barpeta Road". Technical bids without EMD amount shall NOT be accepted. Will be returned to the unsuccessful bidders after placing work order by Bank.
Tender Publish Date	07.09.2023
Last date for Submission of Bids	30.09.2023 at 05:00 pm
Date of Opening of Technical Bids	03.10.2023
Contact person name	Mr Shivesh Thakur , Chief Manager, RO Barpeta Road Mrs Dipika Chhetri , Asst Manager, RO Barpeta Road
Contact number	9127054345, 9508044466
Place of submission of Bids & opening of bids	Regional Head, Central Bank of India, Regional Office Barpeta Road, 1 st Floor, Navin Bazar, Main Road, Barpeta Road- 781315, Assam
Date of Opening Financial Bids	Will be informed to short listed Bidders who qualify in Technical Bid stage
E-mail id for correspondence	gadbarpetaro@centralbank.co.in


Regional Head
Regional Office Barpeta Road



सेन्ट्रल बैंक ऑफ़ इंडिया
Central Bank of India

CENTRAL TO YOU SINCE 1911

REGIONAL OFFICE : BARPETA ROAD

Invitation for Tender / Bids (Electrical Audit) — Terms & conditions

1. Central Bank of India, Regional Office, Barpeta Road invites sealed tenders / Bids from eligible Electrical Consultant firms for Electrical Audit of Branches & Offices under RO Barpeta Road.
2. Interested eligible Bidders may submit their response to this tender document at our office located at Regional Head, Central Bank of India, Regional Office Barpeta Road, 1st Floor, Navin Bazar, Main Road, Barpeta Road, Dist Barpeta, Pin- 781315, Assam before last date for submission of tender documents as mentioned in this tender document.
3. The response to the Tender document is to be submitted in two-bid system, separately in two sealed covers as per the formats given in this tender document super scribing — “Technical / Commercial Bid for the Electrical Audit :
 - a) Technical bid
 - b) Commercial bid.
4. Central Bank of India reserves the right to accept or reject in part or full any or all the offers without assigning any reasons there for at any stage of tender.
5. Date of opening of Commercial bids shall be intimated to technically qualified bidders.
6. The bids submitted late on account of any reasons, whatsoever, will NOT be entertained.
7. Tender document is non-transferable and the selected final bidder shall be executing the work order through their authorized employees only and cannot be given as sub-contract.
8. Rates should be quoted both in words and numbers in the financial bids. No alterations in these figures / words are expected. In case of any alterations / strike off, the amount mentioned in the words shall prevail. All the corrections are to be initialed by authorized signatory of the firm.
9. All the supporting documents submitted along with the tender document are to be signed by the authorized signatory.
10. Bank may negotiate with the L-1 price bidder for further reduction of rate quoted by bidder.
11. Any additions or a deletion in the list of branches is as per the discretion of the Bank.
12. In case of any ambiguity or doubt as to meaning of any of the tender clauses / conditions or, if any further information is required, the matter should immediately be referred to Regional Head, Central Bank of India, Regional Office Barpeta Road, 1st Floor, Navin Bazar, Main Road, Barpet Road, Dist Barpeta, Pin- 781315, Assam .
13. EMD An amount of Rs.1500.00 shall be deposited in the form of Demand Draft issued in the name of “Central Bank of India, Regional Office Barpeta Road”, payable at Barpeta Road, not issued before the date of publication of this tender document. This Demand Draft is to be enclosed along with Technical Bid only. Failure to submit the EMD by the bidder shall make the document offered by Bidder as Invalid. The EMD shall be refundable to the bidder's post placement of work order with L-1 bidder. The EMD of the L-1 bidder shall be returned only after satisfactory completion of work as per the terms of the tender document.

14. It is the responsibility of the bidder to ensure that their firm participating in the bidding process meets all the eligibility criteria stipulated by the Bank and necessary documents are enclosed wherever required. During the course of evaluation of bids, if Bank requires any documentary evidence required for evaluation, the same shall be intimated and bidder is expected to submit within reasonable time period. In case the documentary evidence could not be submitted within stipulated time period, Bank may discard the proposal submitted by the Bidder. All participating Bidders are requested to check the documents wherever required and be included in the technical bid at the initial stage itself.

15. Eligibility criteria of the bidder:

- a) The bidder / consultant / firm / company have to fulfill the following criteria:
- a) Preferably Proper infrastructure/ office in Barpeta Road or at any other location within 100 kilometer approx from Barpeta Road.
- b) The bidder should be a 'A' class contractor and have 5 year experience in execution of similar works to be (supporting documents annexed in technical bid).
- c) The bidder should be an income tax assessee and should have filed income tax return for the last 3 years (Supporting documents to be annexed in technical bid)
- d) The bidder should be profit making in the last 3 years.
- e) Average financial turnover for the last 3 financial years should be minimum Rs.10 lakh per year.
- f) Bidders are required to submit their full bio-data giving details in the enclosed preforma about their organization, experience, technical personnel in their organization, pan card, Aadhar card, address proof, competence etc.
- g) The minimum educational qualification of electrical auditor / consultant should be a diploma holder in electrical engineering (DEE) or BEE certification by Ministry of Energy and Power. Bachelor degree in electrical engineering will be considered as advantage to firm.
- i) Bidder should have experience of minimum 5 years of electrical audit in Government / PSU / Nationalized Banks. Copy of work order should be attached with the tender.
- j) The bidder should submit the copy of registration of the firm.
- A) The bidder should have valid sale tax / TIN number / GST number whichever is applicable.
- B) The details of employees deputed to Branches should carry ID proof at all times along with copy of the work order
- k) Preference will be given to the vendors whose office with full infrastructure is available at Guwahati/Barpeta Road
16. All relevant precautions are to be taken by the bidder / electrical auditor while executing the audit work at all locations. The bidder shall be responsible for all injuries to the work or workmen, to persons, animals or things and for all damages to the structural and /or decorative part of property which may arise from the operations or negligence of himself / their employees.